

Huntington Hospital

**Emergency Medicine
Section**

Rules and Regulations



March 2013

HUNTINGTON MEMORIAL HOSPITAL
EMERGENCY MEDICINE SECTION
RULES AND REGULATIONS

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HUNTINGTON MEMORIAL HOSPITAL

EMERGENCY MEDICINE SECTION RULES AND REGULATIONS

I. MEMBERSHIP

The Emergency Medicine Section of the Department of Medicine is composed of those members of the Medical Staff whose primary practice is limited to the field of Emergency Medicine.

II. SCOPE OF PRACTICE

The Emergency Medicine Section's delineated scope of practice includes invasive and non-invasive, diagnostic and therapeutic interventions for adult patients and children.

III. RESPONSIBILITIES OF THE SECTION

The Emergency Medicine Section shall be organized within the Department of Medicine and report all business to the Medicine Committee.

- A. Recommend clinical privileges for each member of the section.
- B. Recommend criteria for granting clinical privileges within the Emergency Medicine Section
- C. Provide support to section members in resolving difficult or unusual physician-related credentialing issues
- D. Ensure Medical Staff compliance with hospital policies and procedures
- E. Review and prioritize equipment and space requests related to patient care and recommend purchase or non-purchase to the ROI Committee and Administration
- F. Continuous surveillance of the professional performance of all individuals in the section who have delineated clinical privileges
- G. Continuous assessment and improvement of the quality of care and services provided to all patients.
- H. Assure maintenance of quality control programs, as appropriate

- I. Recommend to the Medicine Committee all changes to Section Rules and Regulations
- J. Participate in staff development activities through provision of inservice education to nursing, technicians, and physicians
- K. Assure the same level of care is provided to all patients

IV. SECTION MEETINGS

Regularly scheduled meetings of the Emergency Medicine Section will be held as often as necessary but at least quarterly and at the call of its Chair.

V. SECTION OFFICERS

The Emergency Medicine Section officers consist of the Chair and Chair Elect position. The Medical Director of the Emergency Services Department may serve as Section chair. If the Section Chair is absent temporarily, the Chair Elect shall function as temporary Chair. If the Chair position becomes vacant permanently, the Chair Elect shall assume the responsibility until the end of his/her tenure.

VI. ELECTION PROCESS

The election process outlined in Section 11.5, 11.6, and 11.7 of the Medical Staff Bylaws for Department Chairs shall be utilized for the election of Section Chairs.

VII. SECTION CHAIR

A. TENURE OF SECTION CHAIR

The term of office for Section Chair is two (2) years, eligible for consecutive terms of office.

B. QUALIFICATIONS

The Chair shall be an Active Staff member of the Section, and shall be certified by an appropriate specialty board or shall affirmatively establish, through the privilege delineation process, that he/she possesses comparable competence.

C. RESPONSIBILITIES

1. The ongoing effective operation of the Section/service and for the assessment and improvement of its activities
2. All clinically related activities of the Section
3. All administratively related activities of the Section

4. Continuing surveillance of the professional performance of all individuals who have delineated clinical privileges in the Section.
5. Recommending to the medical staff the criteria for clinical privileges in the Section
6. Recommending clinical privileges for each member of the Section
7. Conducting meetings of the Section, developing meeting agendas, and reviewing and approving meeting minutes.
8. Spokesperson represents the Section to the Department of Medicine
9. Establishing, together with medical staff and administration, the type and scope of services required meeting the needs of the patients and the hospital
10. Developing and implementing policies and procedures that guide and support the provision of services by the Section

VIII. PRIVILEGE DELINEATION

Clinical privileges granted shall be “Core Privileges”. Details of privilege delineation are explained in the individual clinical privilege delineation for this Section.

IX. PROCTORING

Proctoring will be conducted in accordance with the Huntington Hospital Medical Staff Proctoring Protocol.

Approved by:

Emergency Medicine Section 3/16/09; 01/21/2013

Medicine Committee: 5/7/09; 02/07/13

Executive Committee: 6/1/09; 03/04/13

Board of Directors: 6/25/09; 03/28/13